

NAME _____

DATE _____

SCHOLARSHIP CHECKLIST

ATTACH TO SCHOLARSHIP WHEN TURNED IN TO COUNSELOR

- IS EVERYTHING FILLED OUT IN BLUE OR BLACK INK?
- IS A COPY OF YOUR COVER LETTER ATTACHED (IF NEEDED)?
- IS YOUR RESUME ATTACHED (IF NEEDED)?
- HAVE YOU PROOFREAD THE ESSAY OR NARRATIVE (IF NEEDED)?
- DO YOU HAVE YOUR LETTERS OF RECOMMENDATION?
- DO YOU HAVE AN OFFICIAL TRANSCRIPT ATTACHED?
- HAVE YOU SIGNED IN ALL PLACES?
- DID YOUR PARENTS SIGN (IF NEEDED)?

WHAT STILL NEEDS TO BE DONE BY THE COUNSELOR? _____
